**Rashika Surasi**

**Mobile:+91 9010389614 ~ E-Mail:** [santosh1@hirextra.in](mailto:santosh1@hirextra.in)

**Career Profile**

To grow together along with the Organization when I can apply the best of my Brain.

**Business Intelligence Experience**

5.4 years in Tableau Desktop and Server apart from this I have experience in Reporting and Analysis using Excel.

**Skill Set**

BI Tool : Tableau Desktop 8, 9, 10, 20,

Reporting Tool : Excel with Advanced Options Google Trix VBA/Macros

Databases : Tableau Server

Application Software : MS Word, G-Cases, Google Slides

Operating Systems : MS Windows 7/98/2000 and 2007

Languages : C, C++, COBOL

* Participating in virtual meetings with clients.
* Reading and understanding requirement documents and presentations, Understanding metrics.
* Verifying databases and other data sources.
* Collecting graphical sources from clients.
* Loading data from different sources.
* Transforming the data using Split and Custom Split options.
* Verifying Dimensions and Measures, and adjusting if required.
* Applying Data Source Filters, Regular Filters Quick Filters and Context Filters.
* Creating Calculated Fields and Parameters.
* Creating Hierarchies, Groups and Constant Sets, Computed Sets and Combined Sets
* Working on different types of Parameters in Calculated Fields, Filters, Sets and Reference Lines.
* Creating various Visualizations using a variety of charts such as Bar Charts,
* Stacked Bar Charts, Pie Charts, Heat Chart, Tree Map, Line charts, Cross Table
* Charts, Water Fall, Donut -Pie, Area Charts etc.
* Creating queries in the database to verify the requirement.
* Creating Visualizations to perform Periodical Analysis.
* Working with Table Calculations.
* Working with Level of Detail (LOD) Expressions.
* Creating Interactive and efficient Dashboards.
* Working with Actions; Filters, Highlight & URL.
* Creating Stories that contain milestones and dashboards
* Publishing Dashboards to Tableau server.
* Scheduling Extracts in Tableau Server.
* Knowledge on Dimensional data modeling, Star Schema Modeling and Snowflake modeling.

Installing Tableau Server on a single machine with default configuration, offline activation, creating and working with Sites, Local Users, License levels, Projects, Workbooks and Permissions of the same.

**EDUCATIONAL QUALIFICATION**

* **B.Com** from Kakatiya Degree College, Dr. Ambedhkar Open University, Warangal, in the year 2004.
* **DCCP Diploma** in Commercial & Computer Practice, (**SBTET**) Hyderabad, Andhra Pradesh in the year 2000.

**WORK EXPERIENCE**

**June 19 to 28th Sep 2021**

**Black Knight India Solutions Pvt Ltd**

**Tableau Developer**

**Project: OTG (Origination Technologies)**

* Preparing Daily, Weekly, Monthly Reports as per the Client Requirement.
* Preparing Config Timeline Reports.
* Preparing Exhibit E Reports.
* Preparing Internal, External Reports.
* Using LODs and Date Functions.
* Preparing All type reports Dashboards .

**Project: Eventing**

* Preparing Monthly and Previous month reports US Banking.
* Preparing Inbound and Outbound Notifications Capacity reports MTD reports.
* Preparing Dashboards Cumulative Dashboards of Bankruptcy account details of Loan.
* Using LODs and Date functions.

**Project: Mortgage Web Services**

* Preparing Current month, Prior Month Reports.
* Reports of Bank wise mix by day reports OTL reports.
* Summary reports Provider and Services of bank.

**Feb16 To Jan 18**

**Accenture Solutions Pvt Ltd**

**Tableau Developer**

**Project# CONSUMER HARDWARE LOGISTICS**

Business : **Systems**

Client : Google

Role : Procurement Operations Analyst

Tools : Tableau, Plx, PIVT, GIST

**Responsibilities:**

* Using Tableau Desktop to analyze and obtain insights into large data sets.
* Find ways to make graphs and tables visually exciting, and aesthetically pleasing, while at the same time maintaining the accuracy of the core information content that is being communicated.
* Hands on Experience in development of Reports in Tableau.
* Experience in creating aggregates, hierarchies, formatting, sorting, sets and grouping.
* While we are working on data analyze the data, Dash Boards.
* As per the business requirement creating dashboards
* Making sure that the invoices are get paid and optimizing payment.

**Project# GRO (Google Retail Operation)**

Business : **Data Ingestion**

Client : Google

Role : Procurement Operations Analyst

Tools : Apteryx, Tableau, Plx, PIVT, GIST

* 6 months of Data Preparation experience with Alteryx.
* Experienced working with unstructured data creating workflows in Apteryx software with documentation and implementation of the processed data.
* Well acquainted with SDLC process and it’s various aspects like functionality, performance and integration.
* Using Tableau Desktop to analyze and obtain insights into large data sets.
* Find ways to make graphs and tables visually exciting, and aesthetically pleasing, while at the same time maintaining the accuracy of the core information content that is being communicated.
* Preparing Sales Reports in Dashboards.
* Hands on Experience in development of Reports in Tableau.
* While we are working on data analyze the data, Dash Boards.

**Project# GRO (Google Retail Operation)**

Business : **Invoice Ingestion**

Client : Google

Role : Procurement Operations Analyst

Tools : Tableau, Plx, PIVT, GIST

* 6 months of Data Preparation experience with Alteryx
* Responsible for interaction with business stake holders, gathering requirements and managing the delivery.
* Created Rich dashboards using Tableau Dashboard and prepared user stories to create compelling dashboards to deliver actionable insights.
* Pulled, reconciled, and modelled utility billing data to forecast future utility revenue by Tableau Exponential Smoothing Technique.
* Prepared Revenue Rate Charts for Annual Reporting Analysis, used to update Utility Rate methodology.
* Created monthly PowerPoint presentations illustrating business Performance and Goals.

**Jan’15-Dec15’**

**Medrina Technologies Pvt Ltd (New Delhi)**

**Tableau Developer(Senior Medical Biller)**

* Project Name : Brooklyn Hospitals
* Role : Senior Medical Biller (Tableau Developer)
* Environment : Tableau Desktop 9.3
* Team Size : 3
* Duration : Jan 2015 – Dec 2015

Description of the Project: The project involves four main robust Dashboards that facilitate the stake holders to monitor the three main Services viz., Hospital services, In-Patient Services, Out-Patient Services and Critical KPIs.

**Hospital dashboard** includes the following visualizations:

* i) Appointments ii) a) Doctor Availability iii) Registration iv) Patient History v) Customer Services

**Out-Patient dashboard** contains the following visualizations:

* a) Doctor Appointment b) Drug/ Diseases Module c) Prescription/ Repeat-prescription
* d) Drug History e) Labs f) Reports g) Pharmacy

**In-Patient dashboard** contains the following visualizations:

* a) Beds Availability, b) Report/ Dispatch c) Diet Management and Kitchen d) Nurses Duty e) Discharges g) Surgeries h) Machine Maintenance and Availability.

**Critical KPIs dashboard**...

•Provided multiple demonstrations of Tableau functionalities and efficient data visualizations approaches using Tableau to the senior management at the client as part of the BRD.

**MAR’14-SEP14’**

**Data Marshall Pvt Ltd**

**MIS Executive**

Using **Excel Object Model**, I have provided my clients with varied solutions using Excel, and Word. Projects have included the use of Document Object Model scraping with the use of **VBA**. My clients have enjoyed the benefit of automating, simultaneously and working together to provide complete solutions.

* Creating and developing policies on behalf of medical support association.
* Employee supervision and synchronization.
* Auditing and excellence control.

**MAR’13-FEB14’**

**Sutherland Global Service**

**MIS Executive**

* Creating and developing policies on behalf of medical support association.
* Widespread client service  source communication
* Employee supervision and synchronization.
* Auditing and excellence control.

**MAR’12-MAR13’**

**Inventurus Knowledge Solutions Pvt ltd**

**MIS Executive**

Review each credit balance in detail to ensure all invoice level transactions were posted accurately and validate credit balance amounts

Identify the appropriate recipient of the refund amount.

**Sep’09-Dec‘10**

**BA CONTINIUUM SOLUTIONS PVT. Ltd**

Working for service provided by Commercial Bank that simplifies collection and processing of accounts receivables, by having payments mailed directly to a location accessible by the bank.

* Process over customer statements, check processing, statement rendering
* It’s a accounts receivable process.

Name : RASHIKA SURASI

Date of Birth : 12TH June, 1982

Father Name : S VeeraSwamy

Permanent Address : 4/111,  Plot no 202, Sheetal Apartments

Malakjgiri, Maruthi Nagar, Hyderabad - 500047

Languages known : English, Hindi and Telugu

**Declaration**: I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

**Rashika Surasi**